

Time Prepositions: by / until / within / from...to / throughout 2014 Lesson 2

B1 Intermediate 2014 English Grammar Worksheet 2014 Lesson 2

Name: _____

Date: _____

Score: _____ / 40

Language Focus

Preposition	Use	Examples
by	a deadline — no later than a point in time	by Friday, by 5pm, by the end of the month
until	continuing up to a point in time	until midnight, until she arrived, until 2025
within	inside a period of time (from now)	within two days, within 24 hours, within a week
from...to	the start and end of a period	from Monday to Friday, from 9am to 5pm
throughout	during the whole of a period or event	throughout the year, throughout the meeting

Reading / Listening Text

The application deadline is 15th October, so please submit your forms by then. Students who enrol late must complete their registration within five working days. All classes run from September to June. Throughout the academic year, students must attend at least 80% of sessions. The library stays open until ten o'clock every evening.

Exercise 1: Listening Gap Fill

Listen and fill in the missing prepositions.

The application deadline is 15th October, so please submit your forms by then. Students who enrol late must complete their registration (1) five working days. All classes run (2) September (3) June. (4) the academic year, students must attend at least 80% of sessions. The library stays open (5) ten o'clock every evening.

Exercise 2: Multiple Choice

1. She worked hard _____ the entire training programme. (by within throughout)
2. The conference runs _____ Monday _____ Wednesday. (from / to by / until within / throughout)
3. The gates stay locked _____ the ceremony begins. (by until throughout)
4. You need to return the form _____ Friday. (by until within)
5. Complaints must be submitted _____ 14 days of purchase. (by within until)
6. Please confirm your booking _____ the end of the week. (by until throughout)
7. The heating stays on _____ the temperature rises above 18 degrees. (by until within)

8. She remained calm _____ the difficult negotiation. (within until throughout)

Exercise 3: Matching

Match the sentence halves (1–5) to the correct ending (a–e).

Sentence beginning

Ending

- | | |
|---|---|
| 1. You must return the item ____ | _____ a) within three days. |
| 2. The summer school runs ____ | _____ b) by tomorrow morning. |
| 3. The café stayed open ____ | _____ c) throughout the cold spell. |
| 4. He kept detailed notes ____ | _____ d) until she finished the report. |
| 5. All applications must be received ____ | _____ e) from Monday to Friday. |

Exercise 4: Gap Fill

Complete the sentences with **by**, **until**, **within**, **to**, or **throughout**.

1. Please respond to this email _____ 48 hours.
2. The negotiations continued _____ both sides reached an agreement.
3. You must check in _____ midday to avoid a charge.
4. The temperature stayed below zero _____ February.
5. The road is closed from Monday _____ Thursday for repairs.
6. All homework must be submitted _____ the start of class.

Exercise 5: Error Identification

Each sentence contains one incorrect preposition. Find it and write the correct one.

1. She stayed focused until the entire presentation, never losing concentration.

Wrong word: _____ Correction: _____

2. The building was closed throughout the renovation was complete.

Wrong word: _____ Correction: _____

3. Please confirm your place by two weeks of receiving this letter.

Wrong word: _____ Correction: _____

4. The report must be on my desk within Monday morning.

Wrong word: _____ Correction: _____

5. The festival runs by June to August every year.

Wrong word: _____ Correction: _____

Exercise 6: Sentence Transformation

Rewrite the sentences using the word given. Keep the meaning the same.

1. She didn't stop reading. She stopped when she finished the chapter.

Use: *until*

2. You have two weeks to appeal the decision. You cannot wait longer.

Use: *within*

3. The course begins in October and ends in December.

Use: *from / to*

4. He was patient during the whole difficult process. He never complained.

Use: *throughout*

5. The deadline is Thursday. You must not miss it.

Use: *by*

Exercise 7: Complete the Conversation

Complete the conversation with **by**, **to**, **until**, or **within**.

A: When will you hear back about the job?

B: They said they'd be in touch _____ (by/within/until) two weeks.

A: And do you need to do anything else _____ (by/until/within) then?

B: No, I just have to wait _____ (by/until/throughout) I hear from them.

A: How do you feel about the interview?

B: Good, actually. I felt confident _____ (within/until/throughout) the whole thing.

Title: Time Prepositions: by / until / within / from...to / throughout (B1)

Exercise 1: Listening Gap Fill — Answers

1. within
2. from
3. to
4. throughout
5. until

Exercise 2: Multiple Choice — Answers

1. throughout
2. from / to
3. until
4. by
5. within
6. by
7. until
8. throughout

Exercise 3: Matching — Answers

1. You must return the item within 14 days of purchase.
2. The summer school runs from July to August.
3. The café stayed open until the last customer left.
4. He kept detailed notes throughout the project.
5. All applications must be received by noon on Friday.

Exercise 4: Gap Fill — Answers

1. Please respond to this email within 48 hours.
2. The negotiations continued until both sides reached an agreement.
3. You must check in by midday to avoid a charge.
4. The temperature stayed below zero throughout February.
5. The road is closed from Monday to Thursday for repairs.
6. All homework must be submitted by the start of class.

Exercise 5: Error Identification — Answers

1. Wrong: "until" → Correct: "throughout"
She stayed focused throughout the entire presentation, never losing concentration.

2. Wrong: "throughout" → Correct: "until"

The building was closed until the renovation was complete.

3. Wrong: "by" → Correct: "within"

Please confirm your place within two weeks of receiving this letter.

4. Wrong: "within" → Correct: "by"

The report must be on my desk by Monday morning.

5. Wrong: "by" → Correct: "from"

The festival runs from June to August every year.

Exercise 6: Sentence Transformation — Sample Answers

1. She read until she finished the chapter.

2. You must appeal the decision within two weeks.

3. The course runs from October to December.

4. He remained patient throughout the difficult process.

5. You must submit it by Thursday.

Exercise 7: Conversation — Answers

A: When will you hear back about the job?

B: They said they'd be in touch within two weeks.

A: And do you need to do anything else by then?

B: No, I just have to wait until I hear from them.

A: How do you feel about the interview?

B: Good, actually. I felt confident throughout the whole thing.