

Simple Past vs Present Perfect

A2 Elementary · Lesson 2 · Student Worksheet

Name: _____

Date: _____

Score: _____ / 56

Exercise 1 · Which Tense? (8 points)

Read each sentence. Circle **Simple Past** or **Present Perfect**.

- | | |
|--|-------------------------------|
| 1. She left the office at six o'clock yesterday. | Simple Past / Present Perfect |
| 2. Have you ever met a famous person? | Simple Past / Present Perfect |
| 3. I found my keys on the table this morning. | Simple Past / Present Perfect |
| 4. He has just sent the email. | Simple Past / Present Perfect |
| 5. They came home late last night. | Simple Past / Present Perfect |
| 6. I have never lost my passport. | Simple Past / Present Perfect |
| 7. Did she write to her grandmother last week? | Simple Past / Present Perfect |
| 8. We have already taken the test. | Simple Past / Present Perfect |

Exercise 2 · Multiple Choice (8 points)

Circle the correct verb form.

1. She ____ the company three years ago.
left / has left / has leave
2. ____ you ever ____ a snake?
Did / find / Have / found / Did / found
3. He ____ his phone. He can't call anyone.
lost / has lost / has lose
4. I ____ her at the conference last Monday.
have met / met / have meet
5. They ____ already ____ the report to the manager.
have / sent / did / send / have / send
6. She ____ three novels so far in her life.
wrote / has written / did write
7. ____ he ____ a taxi to the airport yesterday?
Has / taken / Did / take / Did / took
8. I ____ never ____ anyone from Iceland before.

have / met / did / meet / have / meet

Exercise 3 · Matching (8 points)

Match each sentence (1–8) to its meaning (a–h). Write the letter in the box.

- | | |
|---|----------|
| 1. She left the meeting early yesterday. | [____] |
| 2. Have you ever found any money on the street? | [____] |
| 3. He lost his wallet on Friday night. | [____] |
| 4. I have already sent the invitation. | [____] |
| 5. They came to visit us last summer. | [____] |
| 6. She has never written a poem. | [____] |
| 7. Did you take the medicine this morning? | [____] |
| 8. He has just met the new teacher. | [____] |

- d. The message is sent and the situation is resolved now.
c. Something that went missing at a known time in the past.
g. A question about a specific action earlier today.
h. A meeting that happened very recently with a present result.
b. Asking about a life experience with no specific time.
a. She ended the meeting at a specific point in the past.
e. A visit that happened at a known time in the past.
f. Something that has never happened in this person's life.

Exercise 4 · Gap Fill (8 points)

Complete each sentence with the correct form of the verb in brackets.

1. She _____ the party early last night. (*leave*)
2. I _____ anyone from Brazil before. (*meet*)
3. _____ your glasses this morning? (*find*)
4. He _____ the documents to the client. (*send*)
5. They _____ to see us two weeks ago. (*come*)
6. _____ a letter by hand? (*write*)
7. She _____ her umbrella on the train yesterday. (*lose*)
8. I _____ the last ticket. (*take*)

Exercise 5 · Word Order (8 points)

Put the words in the correct order to make a sentence.

1. left / She / work / early / yesterday

2. never / I / have / anyone / met / from / Brazil

3. Did / find / you / keys / your / morning / this

4. already / He / sent / the / has / email

5. came / They / visit / to / us / last / summer

6. ever / Have / you / blog / a / written / post

7. phone / She / her / lost / days / two / ago

8. just / I / taken / have / my / medication

Exercise 6 · Word Sort (8 points)

Write each sentence in the correct column.

I ___ my old friend at the market on Saturday. • She has already ___ a new flat. • They ___ to the city by train yesterday. • He ___ never ___ a novel in his life. • Have you ___ your report yet? • I ___ never lost my luggage on a flight. • She ___ her job six months ago. • He ___ us a postcard from Paris last year.

Finished action at a specific time	Life experience or recent result

Exercise 7 · Complete the Conversation (8 points)

Choose the correct word from the brackets to complete each gap.

Lena: Have you ever (left / leave / leaving) a job before?

Marco: Yes, I (left / have left / leave) my last job two years ago. I wanted a change.

Lena: (Did / Have / Do) you (find / found / finding) another job quickly?

Marco: Yes! I (have / had / did) just (found / find / finding) a new one when a friend (told / has told / tell) me about an opening.

Lena: That is lucky! I (have / did / was) never (found / find / finding) a job through a friend.

TEACHER ANSWER KEY — DO NOT DISTRIBUTE TO STUDENTS

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This answer key is for teacher use only.

Exercise 1 · Which Tense? — Answers

1. She left the office at six o'clock yesterday. → **Simple Past**
2. Have you ever met a famous person? → **Present Perfect**
3. I found my keys on the table this morning. → **Simple Past**
4. He has just sent the email. → **Present Perfect**
5. They came home late last night. → **Simple Past**
6. I have never lost my passport. → **Present Perfect**
7. Did she write to her grandmother last week? → **Simple Past**
8. We have already taken the test. → **Present Perfect**

Exercise 2 · Multiple Choice — Answers

1. left
2. Have / found
3. has lost
4. met
5. have / sent
6. has written
7. Did / take
8. have / met

Exercise 3 · Matching — Answers

1. She left the meeting early yesterday. → **a**
2. Have you ever found any money on the street? → **b**
3. He lost his wallet on Friday night. → **c**
4. I have already sent the invitation. → **d**
5. They came to visit us last summer. → **e**
6. She has never written a poem. → **f**
7. Did you take the medicine this morning? → **g**
8. He has just met the new teacher. → **h**

Exercise 4 · Gap Fill — Answers

1. She **left** the party early last night.
2. I **have never met** anyone from Brazil before.
3. **Did you find** your glasses this morning?
4. He **has already sent** the documents to the client.
5. They **came** to see us two weeks ago.
6. **Have you ever written** a letter by hand?
7. She **lost** her umbrella on the train yesterday.
8. I **have just taken** the last ticket.

Exercise 5 · Word Order — Answers

1. She left work early yesterday.
2. I have never met anyone from Brazil.
3. Did you find your keys this morning?
4. He has already sent the email.
5. They came to visit us last summer.
6. Have you ever written a blog post?
7. She lost her phone two days ago.
8. I have just taken my medication.

Exercise 6 · Word Sort — Answers

Finished action at a specific time	Life experience or recent result
She ___ her job six months ago.	I ___ never lost my luggage on a flight.
He ___ us a postcard from Paris last year.	Have you ___ your report yet?
They ___ to the city by train yesterday.	She has already ___ a new flat.
I ___ my old friend at the market on Saturday.	He ___ never ___ a novel in his life.

Exercise 7 · Conversation — Answers

Lena: Have you ever **left** a job before?

Marco: Yes, I **left** my last job two years ago. I wanted a change.

Lena: **Did you find** another job quickly?

Marco: Yes! I **have just found** a new one when a friend **told** me about an opening.

Lena: That is lucky! I **have never found** a job through a friend.