

Grammar Reference

The basic order: Subject → Verb → Object → Place → Time

In English, information goes in a fixed order. The object comes directly after the verb. Place comes before time.

Subject + Verb + Object + (Place) + (Time)		
Part	Tells us	Examples
Subject	who / what	She, Tom, The children
Verb	the action	eats, plays, arrived
Object	the thing	lunch, football, a book
Place	where	at the office, in the park, at home
Time	when / how often	every day, last night, on Mondays

✓ *She eats lunch at the office every day.*

✗ *She eats every day at the office lunch.* (wrong order)

■ **Remember:** *Never put a place or time word between the verb and its object. Place comes before time.*

Exercise 1: Word Order

Put the words in the correct order to make a sentence.

Question 1

eats at office every . She the day lunch

Answer: She eats lunch at the office every day.

Question 2

football plays He in . park Saturdays on the

Answer: He plays football in the park on Saturdays.

Question 3

hotel the . arrived last They night at

Answer: They arrived at the hotel last night.

Question 4

. bedroom She night book her in reads at

Answer: She reads her book in her bedroom at night.

Question 5

He every at . café coffee drinks morning the

Answer: He drinks coffee at the café every morning.

Question 6

We in meet . friends on the our Sundays park

Answer: We meet our friends in the park on Sundays.

Question 7

in evenings the library studies . in the Maria

Answer: Maria studies in the library in the evenings.

Question 8

morning park in dog I . walk my the every

Answer: I walk my dog in the park every morning.

Exercise 2: Sentence Builder

Circle the sentence with the correct word order.

Question 1

Which sentence has the correct word order?

- a) She reads every night a book in bed.
- b) She reads a book in bed every night. ✓
- c) She reads in bed every night a book.

Question 2

Which sentence is correct?

- a) He drinks at the café every morning coffee.
- b) He drinks coffee every morning at the café.
- c) He drinks coffee at the café every morning. ✓

Question 3

Choose the correct sentence:

- a) They arrived last night at the hotel.
- b) They arrived at the hotel last night. ✓
- c) They at the hotel arrived last night.

Question 4

Which sentence has the correct word order?

- a) We meet on Sundays our friends in the park.
- b) We meet our friends on Sundays in the park.
- c) We meet our friends in the park on Sundays. ✓

Question 5

Choose the correct sentence:

- a) I walk every morning in the park my dog.
- b) I walk my dog every morning in the park.
- c) I walk my dog in the park every morning. ✓

Question 6

Which is correct?

- a) She works in a hospital on Mondays. ✓
- b) She works on Mondays in a hospital.

c) She on Mondays works in a hospital.

Question 7

Choose the correct sentence:

a) Tom plays guitar at home on weekends. ✓

b) Tom plays at home guitar on weekends.

c) Tom plays guitar on weekends at home.

Question 8

Which sentence has the correct word order?

a) We had dinner at a restaurant last Friday. ✓

b) We had at a restaurant dinner last Friday.

c) We had last Friday dinner at a restaurant.

Exercise 3: Error Correction

Each sentence has one word in the wrong position. Circle it and write the correction.

Question 1

She eats at the café ~~lunch~~ every day. → **"lunch" should come directly after "eats"**

Question 2

He plays on Saturdays ~~football~~ in the park. → **"football" should come directly after "plays"**

Question 3

I drink every morning ~~coffee~~ at home. → **"coffee" should come directly after "drink"**

Question 4

They met their friends ~~last Saturday~~ in the park. → **Place (in the park) should come before time (last Saturday)**

Question 5

We watched in the cinema ~~a film~~ yesterday. → **"a film" should come directly after "watched"**

Question 6

She studies English ~~every evening~~ at the library. → **Place (at the library) should come before time (every evening)**

Question 7

Tom bought at the shop ~~some bread~~ this morning. → **"some bread" should come directly after "bought"**

Exercise 4: Gap Fill

Choose the sentence with the correct word order.

Question 1

Where does [every morning] go?

a) I drink coffee every morning at home.

b) I drink coffee at home every morning. ✓

Question 2

Where does [a pizza] go?

a) She cooked a pizza at home last night. ✓

b) She cooked at home a pizza last night.

Question 3

Where does [in the park] go?

a) They played football in the park on Sunday. ✓

b) They played football on Sunday in the park.

Question 4

Where does [yesterday] go?

a) He met his manager in the office yesterday. ✓

b) He met his manager yesterday in the office.

Question 5

Where does [a new laptop] go?

a) I bought a new laptop at the shop last week. ✓

b) I bought at the shop a new laptop last week.

Question 6

Where does [at the station] go?

a) We waited at the station for an hour. ✓

b) We waited for an hour at the station.

Question 7

Where does [on Fridays] go?

a) She goes swimming at the sports centre on Fridays. ✓

b) She goes swimming on Fridays at the sports centre.

Question 8

Where does [some flowers] go?

a) He bought some flowers at the market this morning. ✓

b) He bought at the market some flowers this morning.

Exercise 5: Matching

Match each sentence beginning (1–8) with the correct ending (a–h).

Sentence beginning	Ending
1. She reads her book → a	a) at the hotel late last night.
2. He drinks coffee → b	b) at the sports centre on Wednesdays.
3. They play tennis → c	c) in bed every night.
4. I walk my dog → d	d) at the shopping centre yesterday.
5. We had dinner → e	e) at a restaurant last Friday.
6. She bought a dress → f	f) at the café every morning.
7. Tom studies → g	g) in the library every afternoon.

8. They arrived → **b** h

h) in the park before breakfast.

Key: 1 → a 2 → b 3 → c 4 → d 5 → e 6 → f 7 → g 8 → h

Exercise 6: Sentence Sort

Write **C** (Correct Order) or **W** (Wrong Order) next to each sentence.

1. I drink every morning coffee at home. [**W**]
2. They arrived at the hotel last night. [**C**]
3. He plays in the park football on Saturdays. [**W**]
4. Tom studies in the library every afternoon. [**C**]
5. She bought at the shop a dress yesterday. [**W**]
6. We met our friends in the park on Sunday. [**C**]
7. She eats lunch at the office every day. [**C**]
8. I walk my dog in the park every morning. [**C**]
9. She reads in bed a book every night. [**W**]
10. He watched yesterday a film at the cinema. [**W**]

Exercise 7: Spot the Extra Word

One word in each sentence does not belong. Circle it and write it on the line.

Question 1

She eats **at** lunch at the café every day . → extra word: **at (first one)**

Question 2

He plays football in **on** the park on Saturdays . → extra word: **on (first one)**

Question 3

They arrived at the hotel **at** last night . → extra word: **at (second one)**

Question 4

I drink coffee at home **in** every morning . → extra word: **in**

Question 5

We watched a film at **in** the cinema yesterday . → extra word: **in**

Question 6

She bought a dress at the shop **on** yesterday . → extra word: **on**

Question 7

Tom studies in the library every **in** afternoon . → extra word: **in (second one)**

ANSWER KEY — DO NOT DISTRIBUTE TO STUDENTS

Exercise 1: Word Order

1. She eats lunch at the office every day.
2. He plays football in the park on Saturdays.
3. They arrived at the hotel last night.
4. She reads her book in her bedroom at night.
5. He drinks coffee at the café every morning.
6. We meet our friends in the park on Sundays.
7. Maria studies in the library in the evenings.
8. I walk my dog in the park every morning.

Exercise 2: Sentence Builder

1. b) She reads a book in bed every night.
2. c) He drinks coffee at the café every morning.
3. b) They arrived at the hotel last night.
4. c) We meet our friends in the park on Sundays.
5. c) I walk my dog in the park every morning.
6. a) She works in a hospital on Mondays.
7. a) Tom plays guitar at home on weekends.
8. a) We had dinner at a restaurant last Friday.

Exercise 3: Error Correction

1. "lunch" → move directly after "eats": She eats lunch at the café every day.
2. "football" → move directly after "plays": He plays football in the park on Saturdays.
3. "coffee" → move directly after "drink": I drink coffee every morning at home.
4. Place before time: They met their friends in the park last Saturday.
5. "a film" → move directly after "watched": We watched a film in the cinema yesterday.
6. Place before time: She studies English at the library every evening.
7. "some bread" → move directly after "bought": Tom bought some bread at the shop this morning.

Exercise 4: Gap Fill

1. b) I drink coffee at home every morning.
2. a) She cooked a pizza at home last night.
3. a) They played football in the park on Sunday.
4. a) He met his manager in the office yesterday.
5. a) I bought a new laptop at the shop last week.
6. a) We waited at the station for an hour.
7. a) She goes swimming at the sports centre on Fridays.

8. a) He bought some flowers at the market this morning.

Exercise 6: Sentence Sort

1. She eats lunch at the office every day. [C]
2. He plays in the park football on Saturdays. [W]
3. They arrived at the hotel last night. [C]
4. I drink every morning coffee at home. [W]
5. We met our friends in the park on Sunday. [C]
6. She bought at the shop a dress yesterday. [W]
7. Tom studies in the library every afternoon. [C]
8. He watched yesterday a film at the cinema. [W]
9. I walk my dog in the park every morning. [C]
10. She reads in bed a book every night. [W]

Exercise 7: Extra Word

1. at (first one)
2. on (first one)
3. at (second one)
4. in
5. in
6. on
7. in (second one)